

We're hiring

ROLE: DESIGN/PROJECT MANAGER

LOCATION: SYDNEY CBD

COMPANY: SYNERGY MANAGEMENT GROUP

About Us

Synergy Management Group is a boutique property advisory consultancy working across a broad range of sectors including residential, commercial, urban regeneration, healthcare, industrial, and retail. Our unique offering spans four key service pillars—Strategy & Business Improvement, Development Management, Program & Project Management, and Construction Advisory—enabling us to support the full lifecycle of our clients' projects.

About the Role

We are a growing firm with exciting opportunities ahead. Our commitment to the long-term growth and development of our team is central to who we are.

We are currently seeking a Design / Project Manager to join our team in Sydney. You will oversee and manage specific project phases, ensuring delivery aligns with agreed strategies, timelines, scope, and budget. You'll play a vital role in delivering high-quality outcomes for our clients while contributing to a dynamic and collaborative team environment.

This role is ideal for experienced client-side project managers or professionals looking to transition into client-side project management, whether from a design consultancy (architecture/engineering) or a contractor background (project engineer or contract administrator).

What We Offer

- Work with a highly experienced and supportive leadership team
- Tailored career development and mentorship
- Hybrid working options and genuine work-life balance
- Exposure to a diverse mix of projects and clients
- A collaborative, forward-thinking team culture

Key Responsibilities

- Provide leadership through all project life cycle phases
- Develop client briefs and lead design delivery
- Manage procurement strategies for consultants and contractors
- Lead authority approvals and negotiations
- Drive projects to meet agreed timelines, budgets, and scope
- Prepare presentations, reports, and documentation for project stakeholders
- Oversee project financials, contract administration, and risk/value management
- Maintain project controls, documentation, and quality standards
- Assist in preparing tenders and fee proposals
- Support business BDM and new project conversion

Skills & Experience

- 5-10 years' experience in design, engineering, construction, or consulting
- Tertiary qualification in Construction, Project Management, Architecture, Engineering or similar
- Strong understanding of the construction lifecycle, design development, and project controls
- Experience with contracts, procurement, and key legislation
- Excellent stakeholder and client relationship management
- Strong communication and presentation skills
- High attention to detail and ability to manage competing priorities

If this sounds like the right fit for you, email your CV and a cover letter to admin@synergymgmt.com.au